

# TIPPECANOE COUNTY COUNCIL

## MEETING MINUTES

TUESDAY, January 10, 2023

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

**Councilmembers present:** Vice President Kathy Vernon, Barry Richard, Ben Murray, and Jody Hamilton.

**Others present:** Attorney Doug Masson, Auditor Jennifer Weston, and Recording Secretary Samantha Perez.

**Absent:** President Kevin Underwood, John Basham, and Lisa Dullum.

### I. Call to Order and Pledge of Allegiance

Vice President Vernon called the meeting to order and led the Pledge of Allegiance.

### II. Election of Officers

Attorney Masson opened the floor for nominations for President and Vice President as a slate.

- Councilmember Murray nominated Kevin Underwood as President and Jody Hamilton as Vice President as a slate, second by councilmember Richard. Motion Carried.

### III. Auditor's Financial and Encumbrance Report – Jennifer Weston

The 2023 financial statement shows a General Fund beginning cash balance of \$15,939,331. This is about \$100,000 increase from last year. The projected miscellaneous revenue, property taxes and deductions for circuit breakers leaves the total funds available of \$72,809,769. When deducting encumbrances, the 2023 Budget and minimum balances established by Council the beginning net balance is \$4,703,547. There are no General Fund Appropriation requests to start the year.

The Revenue Report for the General fund shows the property tax projection was met at 101% of what was expected. Financial Institutions Tax came in a little lower than expected but the other funds were over 100%. Exam of Record Reimbursement and Tax Refunds and Reimbursements are two accounts that are not budgeted, but they come out of the General fund and at settlement time they are added back in. Disregarding these two accounts, General Fund revenue overall, for 2022, was 103.5% of projected revenue.

The Fund Balances Report highlights a few property tax Funds; showing the distributions were receipted into those Funds. In December, some of the Opioid Settlement money was received. Funds 1237 and 1238 have been established and the receipts and balances are shown in the report.

The Encumbrance Report shows \$243,000 to be encumbered into the new budget year and is slightly less than last year's encumbrance amount.

### IV. Treasurer's Report – Yadira Salazar and Jennifer Weston

Jennifer stated that she and Yadira worked on reconciling December together. Because it was the last month of Jennifer's tenure, she asked to present the interest report.

The Account Balances and Interest Rates Report shows \$165,145,437.65 on hand, with total interest of \$680,300.70 for the month of December. The average interest rate for December was 4.35% on primary accounts. The Distribution Report shows the General Fund total for the year is at almost \$2.2 million out of a total of \$3.2 million. Property tax funds balances were higher in December, so they earned higher interest. The interest projection was conservative, due to many increases in the fed funds rate throughout

the year. Based on the August projection, interest was 139% over the projected budget. Yadira thanked Jennifer for her help with the report and making the transition between offices seamless. She also added, even though Council approved a budget for outsourcing tax bill printing, that she will be printing in-house.

## V. Public Comment on Agenda Items

- None

## VI. Greater Lafayette Climate Action Plan (GLCAP) Presentation

- Representatives were not in attendance for the presentation. The presentation was provided to Council by link in a previous email.

## VII. Consent Agenda

- Councilmember Murray moved to approve the consent agenda as distributed, second by Councilmember Richard. Motion carried.

### A. Approval of Meeting Minutes from December 13, 2022

#### B. Health – STD Grant Fund 8463 / SP22

|          |         |                                |
|----------|---------|--------------------------------|
| Transfer | \$ 7161 | Part Time Salaries             |
|          |         | to Other Professional Services |
|          | \$ 399  | Office Supplies                |
|          |         | to Other Professional Services |

#### C. Superior Court 3

NCJFCJ Grant Fund 8637 / FY23

|                     |          |                   |
|---------------------|----------|-------------------|
| Grant Appropriation | \$ 2,625 | Travel & Training |
|---------------------|----------|-------------------|

### Additional Appropriations:

#### A. IV-D Commissioner – Amanda Guzman

##### 1. IV-D Incentive Fund 8895

|               |           |                             |
|---------------|-----------|-----------------------------|
| Appropriation | \$ 25,000 | Other Professional Services |
|---------------|-----------|-----------------------------|

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Richard. Councilmember Murray stated this is to pay for continued expenses incurred.

Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

#### B. Prosecutor – Patrick Harrington

##### 1. IV-D Incentive Fund 8895

|               |           |                       |
|---------------|-----------|-----------------------|
| Appropriation | \$ 30,000 | Part Time Salaries    |
|               | \$ 2,295  | Social Security       |
|               | \$ 3,000  | Office Supply General |
|               | \$ 35,295 | Total Requested       |

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Richard. Councilmember Murray stated this is for prosecutor expenses for part time, social security, and office supplies.

Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

##### 2. Prosecutor IPAC / HTCU Fund 9271 / CF23

|                     |            |                               |
|---------------------|------------|-------------------------------|
| Grant Appropriation | \$ 2,700   | Other Supplies                |
|                     | \$ 165,846 | General Machinery & Equipment |



|            |                   |
|------------|-------------------|
| \$ 70,464  | Travel & Training |
| \$ 239,010 | Total Requested   |

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Richard. Councilmember Murray stated this is funding for the High-Tech Crime Unit.

Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

**C. Sheriff – Robert Goldsmith**

1. Sheriff Sale Fund 4009

|               |           |                             |
|---------------|-----------|-----------------------------|
| Appropriation | \$ 10,000 | Other Professional Services |
|---------------|-----------|-----------------------------|

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Richard. Auditor Weston stated this appropriation pays and covers fees to SRI. Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

**D. TEMA – Wm. “Smokey” Anderson**

1. HAZMAT Fund 2546

|               |           |                             |
|---------------|-----------|-----------------------------|
| Appropriation | \$ 17,692 | Other Professional Services |
|---------------|-----------|-----------------------------|

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray. Smokey stated all three funds are roll over funds and are to be billed out when HAZMAT is dispatched.

Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

2. TEMA Hazard Warning Fund 4940

|               |           |        |
|---------------|-----------|--------|
| Appropriation | \$ 94,622 | Safety |
|---------------|-----------|--------|

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray. Smokey stated this is for the purchase of two new sirens and maintenance of sirens. Councilmember Vernon asked the location of these sirens and Smokey stated one is at Prophets Town State Park on Houston Road and the other is on a school corporation maintenance garage on Teal Road.

Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

3. D-4 Emergency Deployment Fund 8726

|               |           |                            |
|---------------|-----------|----------------------------|
| Appropriation | \$ 5,380  | Other Operational Supplies |
|               | \$ 5,000  | Repair Vehicle & Equipment |
|               | \$ 10,000 | Safety                     |
|               | \$ 20,380 | Total Requested            |

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray. Smokey stated this fund rolls over every year and does not see a lot of activity.

Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

**E. Health – Amy Erwin**

## 1. Syringe THFGI Fund 9171 / CF23

|                     |           |                          |
|---------------------|-----------|--------------------------|
| Grant Appropriation | \$ 13,000 | Institutional or Medical |
|---------------------|-----------|--------------------------|

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Richard. Amy stated this is for supplies for Gateway to Hope. Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

**F. Highway – Stewart Kline**

## 1. County Share Surtax Fund 4805

|               |              |                 |
|---------------|--------------|-----------------|
| Appropriation | \$ 1,825,000 | Roads & Streets |
|---------------|--------------|-----------------|

- Councilmember Richard moved to approve the appropriation as presented, second by Councilmember Murray. Stewart stated this is to cover 20% of the Yeager Road construction costs. Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

**G. Commissioners – David Byers**

## 1. Construction FG Fund 4818

|               |            |                             |
|---------------|------------|-----------------------------|
| Appropriation | \$ 16,500  | Other Professional Services |
|               | \$ 96,000  | Buildings / Municipal       |
|               | \$ 112,500 | Total Requested             |

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray. David Byers stated this is what's left of the bond money. This will finalize a few projects like new ventilation in the horse barn and a few new pieces of equipment. Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

## 2. ARPA - CSLFRF Fund 8950 – Thomas Murtaugh

|               |               |                             |
|---------------|---------------|-----------------------------|
| Appropriation | \$ 43,938     | Other Professional Services |
|               | \$ 11,691,219 | Grants & Support            |
|               | \$ 327,715    | Roads & Streets             |
|               | \$ 12,062,872 | Total Requested             |

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray. Tom stated Other Professional Services includes document scanning, admin costs for reporting, the fiber project, and the decommissioning of the two dams; this is a reappropriation of the money that was unspent last year. Tom suggests amending the appropriation to only Roads and Streets and Other Professional Services due to Jody needing to recuse herself from the fiber project and due to not having more than a quorum today Tom asked to amend the appropriation so the \$11,691,219 can be carried over to the next meeting.

Attorney Masson stated it would be best to make a motion to amend the first motion.

- Councilmember Vernon moved to amend the motion to remove the grant and community support total, second by Councilmember Murray. Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried to amend the motion.

Attorney Masson stated now there needs to be a motion on Other professional Services and Roads and Streets  
Vice President Hamilton called for a vote on the amended motion for Other Professional Services and Roads and Streets.

Vice President Hamilton called for the vote, that motion carried.

**VIII. Committee Reports**

- None

**IX. Unfinished Business**

- 2023 Council Appointments
- Councilmember Murray moved to approve the 2023 County Council appointments as presented, second by Councilmember Vernon. Auditor Weston stated some of the terms and dates were updated and Councilmember Dullum is willing to continue serving on the Area Plan Commission.  
Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

**X. New Business**

- 2023 Compensation Agreement in Lieu of Statutory Fees between Robert Goldsmith and the County of Tippecanoe, State of Indiana
- Councilmember Vernon moved to approve the compensation agreement as presented, second by Councilmember Murray.  
Vice President Hamilton asked if there were any additional questions or comments. Hearing none she called for the vote. Motion carried.

**XI. Commissioner FYI**

- Commissioner Murtaugh introduced Sadie McKinley as the County's new HR Director. Tom also thanked everyone who attended the Sheriff's Department Annex open house, and the occupancy certificate should arrive tomorrow. The addition at Community Corrections is done but is undergoing renovations on the existing building and should be complete in March. He also added the Legislative session is upon us and asked council to share any legislative concerns.

**XII. Public Comment**

- Vice President Hamilton thanked Stewart Kline, *Executive Director Highway Department*, for the 2022 year in review report he distributed.

**XIII. Next Meeting**

- February 14, 2023

**XIV. ADJOURNMENT**

- Councilmember Murray moved to adjourn.

**TIPPECANOE COUNTY COUNCIL**

Absent

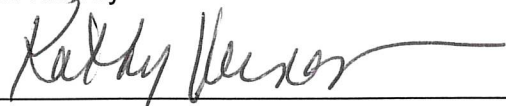
\_\_\_\_\_  
Kevin L. Underwood, President

  
\_\_\_\_\_  
Jody Hamilton, Vice President




  
\_\_\_\_\_  
Barry Richard

  
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Ben Murray

  
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Kathy Vernon

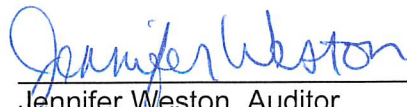
Absent

  
\_\_\_\_\_  
John R. Basham II

Absent

\_\_\_\_\_  
Lisa Dullum

ATTEST:

  
\_\_\_\_\_  
Jennifer Weston, Auditor

2/14/2023

Minutes prepared by Samantha Perez, Recording Secretary